



## Recommendation Form

We welcome HKSYU Library users to recommend new titles. Recommendations will be subject to review, approval, and availability of resources.

### A. PERSONAL INFORMATION:

<b>Name</b>		<b>Department</b>	
<b>E-mail Address</b>		<b>Contact Phone No.</b>	

### B. ORDER INFORMATION:

<b>Recommendation Item</b>	
Full Title	
Type	<p><i>* For journal titles and databases, we will contact your Department Head to get the endorsement before we further process the subscription</i></p> <p> <input type="checkbox"/> Book (Any Version Available)                      <input type="checkbox"/> Printed Book  <input type="checkbox"/> E-book    <input type="checkbox"/> Multimedia  <input type="checkbox"/> Journal *    <input type="checkbox"/> Database * </p>
Author / Editor	
Publisher	
Publication Year	
ISBN/ISSN	
No. of copies needed	
Purpose	<p><i>* If this is course outline material, please provides course code or/and course title.</i></p> <p> <input type="checkbox"/> Course Outline Materials *                      <input type="checkbox"/> Teaching Reference  <input type="checkbox"/> Research Purpose                                      <input type="checkbox"/> General  <input type="checkbox"/> Other : _____ </p>
Course Code or/and Course Title *	<i>*We will handle those title(s) which is / are appeared on the course outline in priority.</i>
Remarks	
<input type="checkbox"/> Inform me when item is available. <input type="checkbox"/> Hold the item for me.	

Signature : \_\_\_\_\_

Date : \_\_\_\_\_